

**Delton Kellogg Schools**  
327 N. Grove Street  
Delton, MI 49046  
Phone: (269) 623-9225 – Fax: (269) 623-9269

**BOARD OF EDUCATION**  
**Regular Meeting – 7:00 p.m.**  
**Board Room – Rm 32 Delton Kellogg Elementary School**  
**Minutes – January 18, 2010**

**Call to Order**

The meeting was called to order by Andrew Stoneburner on Monday, January 18, 2010, at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Board of Education Members Present: Mrs. Marsha Bassett, Mrs. Jennifer Bever, Mr. Jason Hicks, Mrs. Elizabeth Matteson, Mr. Andrew Stoneburner, and Mr. Benjamin Tobias

Board of Education Members Absent: Mr. Paul Hughes

Administration Members Present: Ms. Louise Angelo, Mr. Paul Blacken, Mrs. Sheryl Downer, Ms. Mary Guthrie, Mr. Thang Nguyen, Mr. Stewart Schofield, Mr. Steve Scoville, Mrs. Diane Talo, and Mrs. Cynthia Vujea

Administrators Absent: Mr. Ben Farkas

Visitors: Julie Osgood, Duane Hornbeck, Larry Etter, Mike Jones, Robert Frost, Nancy Frost, Emily Frost, Leona Frost, Darla Sutton, Eugene Moore, Robert Landes, Jr., Susan Haffenden, Crystal Dullavalle, Tom Byrum, Rachel Dallavalle, Connie High, Ray Foster, Todd Shipley, Andra Newington, RuthAnne Prentice, Mike Marcinek, Mary Robinson, Linda Tilbury, Jill Methvin, Charles Methvin, Sara Knight, Shasta Waller, Mary Humphrey, Rollie Ferris, Jessica Barnes, Brian Makowski, Tracy Webster, Don Farrell, Becky Boze, Riley Scoville, Monique Reed, Vic Haas, Aaron Tabor, Kimberly O'Meara, Sara Nevins-Pate

**Agenda Revisions**

- There were no revisions

**Communications**

In honor of Board Appreciation Month: Delton Kellogg Middle School Student Council members read letters to the Board and presented them with cookies and flowers; DKEA gave each board member a folder and chocolates; thank you notes were received from Delton Kellogg Alternative High School students as well as National Honor Society students.

**Nice Job Notes**

The Superintendent recognized those who have received Nice Job Notes: (1) Grand Rapids Building Services & Gene Moore, Rick Meester, Sue Haffenden, Brandy Todd, Tom Wilson, Robert Lands, Mikki Esman, Shirley Williams and Tracy Thompson; (2) Janis Dinda; and (3) Andra Newington.

**Hearing of Individuals and Delegations Related to Board Agenda or School Issues**

There were none.

**Consent Agenda**

Motion by Mr. Hicks and Support by Matteson to approve the Consent Agenda as presented.

Motion Carried: 6-0 Absent: Mr. Hughes

- A. Approve Previous Minutes
  - 1) Regular Meeting of December 15, 2009
  - 2) Closed Meeting of December 15, 2009
  - 3) Special Meeting of January 5, 2010
  - 4) Closed Meeting of January 5, 2010
  - 5) Special Meeting of January 11, 2010
- B. Approve December Bills

**Academic Spotlight**

- Delton Kellogg High School – Principal Stewart Schofield informed the Board that PLAN and MME testing will take place soon, with AP testing later in the spring. Brian Makowski, Art Teacher, shared a PowerPoint highlighting AP Art History students, as well as art students who are Scholastic Regional Winners this year; and 174 credit hours have been awarded to students through the Kendall School of Art and Design program at Delton Kellogg Schools.
- Delton Kellogg Alternative High School – Louise Angelo, Director of Special Programs, and Mary Robinson, Alternative Education Teacher, gave a presentation showing artwork their students created this trimester and shared that students are working hard at retrieving credit through both online and book learning.

**Discussion**

- Proposed High School Band Trips – Linda Tilbury from the Delton Kellogg High School Band Boosters, answered questions regarding several proposed trips for the High School Band.
- Budget Amendments – Sheryl Downer, Director of Finance, reviewed the amendments for the General Fund, Lunch Fund, and Athletic Fund for the 2009-2010 school year.

**Reports.**

**Cynthia Vujea, Superintendent**

- Mrs. Vujea gave a monthly report of activities across the district which included the following:
  - Thanked the Board, on behalf of the administrative team, for all they do.
  - Fox 17 highlighted Delton Kellogg Elementary as the School of the Week.
  - Parent/Teacher Conferences at the High School will be held January 19, 2010, from 5:00-8:00 p.m.
  - Plans are underway for two professional development days scheduled for February 11 and 12, 2010.
  - On February 5, 2010, the high school will be hosting seven superintendents as they visit and observe math classrooms. This is training for principals and superintendents to learn what quality instruction looks like as well as getting feedback for staff.
  - Process has begun for working on the 2010-2011 budget.

- Mrs. Bassett gave a report concerning items discussed at the January 12, 2010, Finance Committee meeting, which included the following:
  - December bills
  - Budget Amendment Presentation
  - Consolidation Plan
  - State Funding
  - Fuel Issues
- Mrs. Matteson gave a report concerning items discussed at the January 12, 2010, Instruction Committee meeting, which included the following:
  - AP Class Grade Scale Proposal
- Mrs. Bever gave a report concerning items discussed at the January 12, 2010, Personnel Committee meeting, which included the following:
  - An employee who was injured
  - Recommendations for hiring personnel on the agenda for this Board meeting

### **Action Items**

#### **A. Personnel**

##### **1. New Hire**

###### **a. Nurse**

Motion by Mrs. Bassett and Support by Mrs. Matteson to hire Vicki Healy for the position of Nurse for a special needs student in the Middle School.

Motion Carried 6-0; Absent: Mr. Hughes

###### **b. Bus Driver**

Motion by Mr. Hicks and Support by Mr. Tobias to hire Robert Frost for the position of Bus Driver. Motion Carried 6-0; Absent: Mr. Hughes.

##### **2. Middle Eastern Dance Coach**

Motion by Mrs. Bassett and Support by Mrs. Matteson to hire Christine Kiel as the Middle Eastern Dance Coach for the 2009-2010 school year. Motion Carried 6-0; Absent: Mr. Hughes.

##### **3. 2009-2010 Winter Sport Athletic Positions**

**a. 2009-2010 Winter Sport Coaching Positions** Motion by Mrs. Matteson and Support by Mr. Tobias to hire the following slate of coaches for the 2009-2010 winter season. Motion Carried 6-0; Absent: Mr. Hughes.

<u>Status</u>	<u>Position</u>	<u>Coach</u>	<u>Step</u>
Return	Head Middle School Wrestling	John "Justin" Holtman	Base at Level 3
New	Assistant Middle School Wrestling	Rollie Ferris	Base at Level 3
New	7 <sup>th</sup> Grade "A" Girls Basketball	Chris Gilfillan	Base at Level 3
New	7 <sup>th</sup> Grade "B" Girls Basketball	Mark Nabozny	Base at Level 3

###### **b. Late Winter Middle School Games Manager**

Motion by Mrs. Bassett and Support by Mr. Hicks to hire Sara Mast for the position of Late Winter Middle School Games Manager. Motion Carried 6-0; Absent: Mr. Hughes

B. Budget Amendments

Motion by Mrs. Bassett and Support by Mrs. Matteson to approve the General Fund Budget Amendment, the Athletic Fund Budget Amendment and the Lunch Fund Budget Amendment for the 2009-2010 school year. Motion Carried 6-0; Absent: Mr. Hughes.

C. School Election Resolution

Motion by Mrs. Bassett and Support by Mr. Hicks to approve the Regular School Election Resolution for May 4, 2010.

Roll Call Vote:

Ayes: Mrs. Bassett, Mrs. Bever, Mr. Hicks, Mrs. Matteson, Mr. Tobias, and Mr. Stoneburner

Nays: None

Absent: Mr. Hughes

Motion Carried: 6-0

D. Service Consolidation Plan Resolution

Motion by Mrs. Bassett and Support by Mrs. Matteson to adopt the Service Consolidation Plan Resolution as presented for the following: (1) to enter into an agreement with the Michigan Department of Education to develop a new service consolidation plan; and (2) to enter into a Service Consolidation Agreement in conjunction with area schools and area intermediate school districts in compliance with Michigan Department of Education Guidelines.

Roll Call Vote:

Ayes: Mrs. Bassett, Mrs. Bever, Mr. Hicks, Mrs. Matteson, Mr. Tobias, and Mr. Stoneburner

Nays: None

Absent: Mr. Hughes

Motion Carried: 6-0

E. AP Grade Scale and Grade Point Proposal

Motion by Mrs. Bassett and Support by Mrs. Matteson to approve the AP Grade Scale and Grade Point Proposal as presented by the High School. Motion Carried 6-0; Absent: Mr. Hughes.

F. DKHS Band Trip to Chicago May 21, 2010

Motion by Mr. Hicks and Support by Mr. Tobias to approve a request from the Delton Kellogg High School Band Boosters for the High School Band to travel to Chicago on May 21, 2010. Motion Carried 6-0; Absent: Mr. Hughes.

**Hearing of Individuals and Delegations Related to Non-Agenda Items**

- Larry Etter, DKEA, gave an update on the amount of teacher contributions and asked questions of the Board.
- Steve Scoville, Delton Kellogg Elementary Principal, shared video clips from Fox 17 which highlighted Delton Kellogg Elementary School as the School of the Week.
- Paul Blacken, Assistant Superintendent, shared that Rob Heethuis will be inducted into the Athletic Hall of Fame on Friday, January 22, 2010.

- Mary Guthrie, Delton Kellogg Middle School Assistant Principal, announced that 32, 5<sup>th</sup> through 8<sup>th</sup> grade students participated in the Spelling Bee held on January 18, 2010. Sara Bassett (5<sup>th</sup> Grade) was the winner, and along with eight other students will participate at the Regional Spelling Bee to be held on February 23, 2010, in Hastings.

**Closed Session – Negotiations**

Motion by Mrs. Bassett and Support by Mr. Tobias for the meeting to enter into closed session for the purpose of negotiations.

Roll Call Vote:

Ayes: Mrs. Bassett, Mrs. Bever, Mr. Hicks, Mrs. Matteson, Mr. Tobias, and Mr. Stoneburner

Nays: None

Absent: Mr. Hughes

Motion Carried: 6-0

Entered into Closed Session at 8:06 p.m.

Motion by Mrs. Bassett and Support by Mr. Tobias for the Closed Session to adjourn. Motion Carried 6-0; Absent: Mr. Hughes.

Adjourned Closed Session at 8:39 p.m.

Motion by Mrs. Bassett and Support by Mr. Hicks to resume the regular meeting. Motion Carried 6-0; Absent: Mr. Hughes.

Resumed Regular Meeting at 8:40 p.m.

**Adjournment**

Motion by Mrs. Bever and Support by Mr. Hicks for the meeting to adjourn.

Motion Carried 6-0; Absent: Mr. Hughes.

Meeting Adjourned at 8:41 p.m.

Respectfully Submitted,

Jennifer Bever, Secretary  
Board of Education

Corrections:

Approved: \_\_\_\_\_  
Andrew Stoneburner, President Date