

**ADMINISTRATION POLICY
FOR
THE DELTON AREA ROTARY SCHOLARSHIP 2010**

1. The purpose shall be to provide scholarships to qualified applicants who attend any accredited college, vocational school or institution of higher learning. (We want to encourage students to apply who may be less likely to receive an academic or athletic scholarship.)
2. A qualified candidate is any high school senior who has resided in the Delton-Kellogg School District (not necessarily attending Delton-Kellogg High School) for at least two years.
3. Scholarships to be used for books and supplies will be awarded in 2010. The scholarships will continue until the award has been used or for 4 years whichever comes first. Copies of receipts should be turned into the Chairman of the Scholarship Committee, who will direct the Treasurer to reimburse the student.
4. The Scholarship Committee will also be responsible for tracking monies expended from each scholarship for 4 years or until the monies in each scholarship have been exhausted. At the end of each year a letter will be sent to the student stating the status of the scholarship (the money available to be spent and the expiration date).
5. The committee will also be responsible for tracking the scholastic success of the scholarship recipient by requiring that they submit each year, through the life of the scholarship, a transcript with GPA and brief accounting of the past academic year to the Chairperson of the Scholarship Committee. This requirement will be written into the student scholarship contract. A minimum grade point average of 2.5 must be maintained each semester. If the minimum grade point average is not maintained, the scholarship may be continued on a probationary basis for one semester.
6. The committee expects scholarship recipients to return to the club in person and give a program on how this scholarship has impacted their life.
7. Scholarship applications and all other requested information must be received no later than Thursday, April 15, 2010.
8. The Scholarship Committee shall review all application packages and select the finalists. The final choices shall be made and the recipients notified by Monday, May 17, 2010. The procedure for judging shall be:
 - a) Examine all applications and substantiating forms to insure all rules and regulations are followed.
APPLICATION PACKET MUST INCLUDE ALL OF THE FOLLOWING:
 - **APPLICATION FORM**
 - **HIGH SCHOOL TRANSCRIPT**
 - **SAT AND/OR ACT SCORE DOCUMENTATION**
 - **PERSONAL ESSAY.**
 - b) Applicant must have a GPA of 2.5 or better.
 - c) The Scholarship Committee will tabulate results and select finalists.
 - d) The Scholarship Committee will notify individual recipients of scholarships awarded. Official announcement and presentation will be made at the Senior Tribute Assembly at 9:25 am on Thursday, June 3, 2010.
 - e) The recipient(s) will be asked to attend a Rotary meeting in May or June for the purpose of introduction to its members and to take a photo of scholarship recipients.
 - f) All decisions made for selection of recipients shall be final and uncontested. All materials submitted will become the property of the Delton Area Rotary Club.
 - g) All non-recipients will be notified of the contest results.
9. If the student does not attend or withdraws from school during the time period for which the scholarship is awarded, all or any unused monies will be returned to the Delton Area Rotary Club.